



Bastrop County Local Emergency Planning Committee Meeting Minutes Thursday, November 17, 2022

Bastrop County



Local Emergency
Planning Committee

The Meeting Notice / Agenda was posted on the website and on the front door at the Mike Fisher Building. This meeting was conducted in person in the Central Management Suite (Room 101) at the Bastrop County Office of Emergency Management Mike Fisher Building, 1501 Business Park Drive, Bastrop, Texas 78602 and virtually via Webex.

Members Present:

Chairperson Chief Josh Gill (Bastrop County Emergency Services District #2)
Vice Chairperson James Altgelt (Bastrop County Office of Emergency Management)
Lyndsey Schroeder (Bastrop County Judge's Office)
Chief Andres Rosales (Bastrop Fire Department)
Hillary Long (Bastrop County Office of Emergency Management)
Steve Long (Bastrop County Information Technology Department)
Eric Guerrero (Bastrop County Development Services Department)

Visitors Present:

Mr. Justin Bezner – Smithville, Texas
Mr. Joshua Moses – Texas Division of Emergency Management

A. Call to order.

The August 18, 2022 scheduled meeting of the Bastrop County Local Emergency Planning Committee (LEPC) was called to order at 10:01 A.M. by Chief Gill. Chief Gill conducted a roll call and determined that a quorum was in attendance.

B. Review and approval of the minutes for the May 19, 2022 meeting.

Chief Rosales made a motion to approve the minutes as presented and Mr. Altgelt seconded the motion. The motion passed unanimously and the minutes from the August 18, 2022 meeting were approved.

C. Citizens comments.

There were no citizens comments made.

D. Review Attendance Records for the 2022 LEPC Quarterly Meetings.

Mr. Altgelt presented the 2022 LEPC Quarterly Meeting Attendance Records. A copy of the PowerPoint Presentation Slide is attached to the minutes. There were no concerns or questions addressed by the LEPC.



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E. Discuss and take action regarding LEPC vacancies.

After a discussion regarding the membership, it was recommended that the Committee reach out to the following individuals regarding possible membership:

- Mr. Kevin Coon, Facilities Manager, Flint Hills Resources – Pipelines and Terminals
- Ms. Stacy Moore-Guajardo, Emergency Management Coordinator, Lower Colorado River Authority
- Mr. Steve Dunn, Aqua Water Supply Cooperation

Mr. Altgelt stated that the Office of Emergency Management would reach out to these individuals and ascertain if they, or one of their representatives, would be interested with serving on the Committee.

F. Discuss and schedule dates, times, and locations for the 2023 Quarterly Meetings.

Mr. Steve Long made a motion, which was seconded by Chief Rosales, to conduct the 2023 Quarterly Stakeholder Committee Meetings in the Office of Emergency Management Central Management Suite (Room 101) at the Mike Fisher Building, 1501 Business Park Drive, Bastrop, Texas for the following dates and times:

<i>1st Quarter Meeting</i>		
10:00 A.M.	Thursday	February 16, 2023
<i>2nd Quarter Meeting</i>		
10:00 A.M.	Thursday	May 18, 2023
<i>3rd Quarter Meeting</i>		
10:00 A.M.	Thursday	August 17, 2023
<i>4th Quarter Meeting</i>		
10:00 A.M.	Thursday	November 16, 2023

The motion passed unanimously and the 2023 Quarterly LEPC Meeting Schedule was approved.



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G. Receive updates and discuss upcoming activities / projects for the following Standing Committees:

1) Right-to-Know Committee

Chief Gill reported on behalf of Chairperson James Allen. Bastrop County Emergency Services District #2 responded to Advanced Cementing Services, located at Sayers Road and Old Perkins Road, Bastrop, Texas in reference to a hazardous materials spill. Chief Gill submitted the completed reports that Chairperson Allen had previously requested be submitted to the LEPC whenever a fire department responded to a hazardous materials incident. A copy of the report is attached to the minutes.

2) Public Education and Information Committee:

Chairperson Lyndsey Schroeder reported that the LEPC website remains updated and operational and that she will send out the Public Notice for Written Comment for January 2023 during the latter part of December 2022.

3) Hazardous Materials Facilities Liaison Committee:

An update was not provided.

4) Emergency Response and Resource Committee:

Chairperson Chief Andres Rosales reported the Bastrop Fire Department will be hosting a Hazardous Materials Technician Course in January 2023 and that the course enrollment was already full.

H. Discuss potential training opportunities and / or requests for future LEPC Meetings.

The LEPC discussed the need for hazardous materials decontamination training be conducted when available in 2023.

I. Adjournment.

Chief Rosales made a motion to adjourn which was seconded by Chief Gill. The motion passed unanimously, and the meeting ended at 10:17 AM.